

# Application for Appointment As an Approved Representative of Niashi School of Management and Technology.



## APPLICATION INFORMATION

### Agent Obligations

Before making an application, you should be familiar with the following:

- Education Service for Overseas Student Act 2000
- National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018)
- Migration Agents Regulations 1998
- Agent Code of Ethics (ACE)
- NSMT College Australia website ([www.nsmc.vic.edu.au](http://www.nsmc.vic.edu.au))

### It is also recommended that you visit:

- Department of Home Affairs - [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)
- Department of Education and Training – [www.education.gov.au](http://www.education.gov.au)
- Study in Australia - [www.studyinaustralia.gov.au](http://www.studyinaustralia.gov.au)

Name of the Business/Company:

Name of Proprietors/Directors

Name:

Name:

Position:

Position:

Tel No.

Tel No.

Email:

Email:

Details of contact person in organization (if any) :

Name:

Position:

Year of establishment Business Registration number:

MARA No if registered in Australia:

Business address:

Telephone number:

Fax number:

E-mail:

Website:

## Business Profile

How many offices/representative offices do you have and where are they located?

How do you promote NSMT College, Australia in your area?

What are other countries you are currently working with?

Are you a member of any agent association or professional body?

## No of Australian Educational Institutions you currently represent

Name of Institution	Number of years you have represented this institution	Total number of students recruited this institution?

## REFERENCES

Please provide the name of three referees who may be contacted if your company is selected. At least one referee must be from an Australian education institute.

## Referee 1

Name:

Company:

Position:

Address:

Phone:

Fax:

Email:

## Referee 2

Name:

Company:

Position:

Address:

Phone:

Fax:

Email:

## Referee 3

Name:

Company:

Position:

Address:

Phone:

Fax:

Email:

## Declaration by the Agent

I confirm that the information provided on this application is true and accurate to the best of my knowledge. I also authorise **Niashi School of Management and Technology** to approach my referees. I acknowledge that approval of my application is conditional on my company signing an Agent Agreement with **Niashi School of Management and Technology** in accordance with National Code (year).

Authorised Signature: \_\_\_\_\_  
Name of the Officer: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

## Checklist

Please check that you have submitted the copies of the following documents:

please note, all the mentioned documents/ details are mandatory)	You	Verified by <b>NSMT</b>
Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
Company/Business Registration Certificate (Certified copy)	<input type="checkbox"/>	<input type="checkbox"/>
Company/Business Profile	<input type="checkbox"/>	<input type="checkbox"/>
List of Education institution Currently represented	<input type="checkbox"/>	<input type="checkbox"/>
2 Business referee details	<input type="checkbox"/>	<input type="checkbox"/>

## Office use only

Referees checked by:

Agent approved: ☐ Yes ☐ No

Agreement signed: ☐ Yes ☐ No

Approved by:

Agent Code:

Date:

Comments:

Please send the completed Application Form and required documents to:

NSMT College Australia, Level 1, 114 Yarra St, Geelong  
VIC -3220, Australia, Phone: +61-1300241094  
Email: [info@nsmt.vic.edu.au](mailto:info@nsmt.vic.edu.au)  
Website: [www.nsmt.vic.edu.au](http://www.nsmt.vic.edu.au)

Melbourne Centre for Technology Studies Pty. Ltd. Trading as  
Niashi School of Management and Technology ABN:  
58622879145 | RTO: 45456  
Cricos: 03737A